

## Research Analyst Manager (Court Executive 2A)

When you come to work for **New Jersey Judiciary** you will join an 8500-member strong TEAM that operates with the highest standards of independence, integrity, fairness and quality service. You will be engaged with work that has purpose, meaning and makes a difference in lives of the public we serve.

We work hard every day to build the public's trust and confidence in our court system, which includes issues such as bail reform, marijuana decriminalization and recovery court. Whether it be in a courtroom, an administrative office, a courthouse training room, an IT office or in the field, our Judiciary workforce is improving the lives of countless individuals and families every day. We honor the dignity and individualism of each member of our organization while fostering professionalism and continuous improvement in our work.

### ***The Judiciary offers a strong opportunity for growth.***

The **New Jersey Judiciary** seeks an individual to serve as a Research Analyst Manager to oversee research measuring the Judiciary's performance in the Family court system, with a particular focus on child welfare related dockets and civil. The Research Analyst Manager will perform a variety of senior-level research functions relating to the research study design and implementation.

The selected candidate will develop and use appropriate and sound methodology to design and manage research projects; perform simple to moderately complex statistical analysis of child welfare and civil data sets utilizing Focus/WebFocus, SAS or SPSS, Tableau, PowerBI, Excel, Python and other software; and prepare, present and disseminate research findings.

**Remote Work:** The Judiciary currently offers a hybrid work schedule and this position may qualify for up to 2 days of work outside of Judiciary buildings. To participate in this program, in addition to installing a multifactor authentication app on your phone or tablet, you will be required to have high speed home internet access.

### **Example of Duties:**

Job responsibilities include, but are not limited to, the following tasks:

- \* Validate monthly, quarterly, twice-annual and annual statistical reports using Excel, SPSS, SQL, SAS, Tableau, PowerBI, or other tools as appropriate.
- \* Translate requests for statistics and analyses into appropriate responses that may require designing research questions, understanding complex court data, discussion with internal stakeholders, and extraction of data from systems.
- \* Design and implement civil and family court research.
- \* Extract data from court systems; validate data extracts; and conduct high-level statistical analysis on that data to answer research questions from both internal and external stakeholders.
- \* Convert complex data into understandable charts, graphs, reports, and statistical presentations.
- \* Make oral presentations to judges, senior managers, and agencies and researchers outside of the Judiciary.
- \* Manage the family court and civil research team, which includes a statistical analyst and contractor.

\* Collaborate with Automated Trial Court Services Unit on plans for data system updates from the data analysis perspective as needed.

\* Facilitate the reporting of New Jersey statistics and court organization information to external stakeholders.

**Salary range is \$92,763.83 - \$143,737.79. For newly hired individuals, the starting salary will normally be at the minimum of the salary range.**

**Requirements:** Bachelor's degree in Statistics, Criminology, Criminal Justice, Public Administration, Political Science, Psychology, Sociology or other relevant discipline from an accredited college or university along with five (5) years of professional administrative and/or program management experience; three of which shall have included experience conducting social science research, including multivariate data analysis, experience in regression modeling, and predictive analytics.

**Note:** Master's Degree or Doctorate Degree is preferred.

**Substitution:** Applicants who do not possess the required education may substitute additional professional experience on a year-for-year basis with one year of such experience being equal to 30 semester hour credits. An Associate's degree and two years of additional professional experience may be substituted for the required Bachelor's degree. A Master's degree may be substituted for one year of experience as indicated above - **OR** - a Ph. D. or law degree may be substituted for two years of experience as indicated above.

**To Apply:**

Applicants can apply online by June 19, 2024 at:

<https://www.governmentjobs.com/careers/njudiciary/jobs/4520671/research-analyst-manager-court-executive-2a?page=10&pagetype=jobOpportunitiesJobs>

For additional information please visit [www.njcourts.gov](http://www.njcourts.gov) and reference Job # 2024-09885, Research Analyst Manager (Court Executive 2A).

**Education Note:** Degrees conferred outside of the United States must be evaluated by a recognized evaluation service. (See [www.naces.org/members.html](http://www.naces.org/members.html))

**Residency Law:** In accordance with N.J.S.A. 52:14-7 (L. 2011, Chapter 70), the "New Jersey First Act," all persons newly hired by the Judiciary within one year must establish, and then maintain, principal residence in the State of New Jersey. Any person may request an exemption from that requirement from the Employee Residency Review Committee in the Department of Labor & Workforce Development on the basis of either hardship or employer critical need.

**Authorization to Work:** US citizenship is not required. Selected candidate must be authorized to work in the US according to Department of Homeland Security, US Citizenship and Immigration Services regulations.

The Judiciary of New Jersey is an Equal Opportunity/Affirmative Action Employer Committed to Ensuring an Open Door to Justice.