



UNIVERSITY
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University of Hawaii
Assistant Professor (Administration of Justice)
(0082009)

SALARY	\$0.00 Semi-Monthly	LOCATION	Hilo, HI
JOB TYPE	Full-Time Permanent	JOB NUMBER	2025-00507
DEPARTMENT	University of Hawai'i at Hilo	DIVISION	College of Arts and Sciences - Social Sciences Division
OPENING DATE	02/22/2025	CLOSING DATE	Continuous
POSITION NUMBER:	0082009		

Description

Title:	Assistant Professor (Administration of Justice)
Position Number:	0082009
Hiring Unit:	College of Arts & Sciences
Location:	UH Hilo
Date Posted:	February 22, 2025
Closing Date:	Continuous recruitment, first review on or about April 1, 2025, and will continue until position is filled
Salary Information:	Commensurate with qualifications and experience
Monthly Type:	9 Month
Tenure Track:	Tenure Track
Full-Time/Part-Time:	Full-Time
Temporary/Permanent:	Permanent

Other Conditions: Appointment to begin approximately August 2025, pending position clearance and availability of funding.

The Department of Administration of Justice at University of Hawaii at Hilo invites applications for the position of Assistant Professor of Administration of Justice.

The Department of Administration of Justice offers a BA in Administration of Justice (AJ) and a Criminal Justice (CJ) certificate. Students can complete the AJ major and CJ certificate requirements completely online. The Department also offers in-person sections for about two thirds of its courses each semester. This is an in-residence position. The successful candidate will be able to teach a broad range of criminal justice courses throughout our curriculum as well as develop new courses in their area of specialization. While the area of specialization is open, we are particularly interested in candidates

with expertise in the areas of terrorism, human trafficking, organized crime, and homeland security.

Duties and Responsibilities

1. Teach undergraduate courses, including Intro to Administration of Justice, Crime and Society, Criminal Justice, Criminal Law and Procedure, Policing and Punishment, Global Crime, Research Methodology, and other upper division AJ courses in the area of criminal justice as needed
2. Serve on university committees
3. Engage in scholarly activities; provide academic advising to students
4. Engage in periodic assessment activities
5. Participate in department, university, and community service.

Minimum Qualifications

1. A Ph.D. in Criminology, Criminal Justice, or closely related social science discipline from an accredited university is required at the time of appointment
2. Demonstrated expertise in the field of criminal justice
3. Strong evidence of research productivity, or clear potential for developing a strong program of research in the area of global crime (area of specialization open)
4. Demonstrated commitment to working successfully with a diverse student population
5. Demonstrated excellence in university-level face-to-face and online instruction is required.

Desirable Qualifications

1. Documented excellence in teaching courses listed under Duties
2. Documented excellence in online instruction in various formats, including synchronous, asynchronous, and Hybrid-Flexible models
3. Experience teaching in a multi-cultural setting
4. Research focus on terrorism, human trafficking, organized crime, or homeland security.

To Apply: Click on the "Apply" button on the top right corner of the screen to complete an application and attach each required document. A complete application must include:

1. Cover letter addressing ability to perform stated duties and specifically explaining how minimum and desirable qualifications are met
2. Statement of research interests
3. Statement of teaching philosophy that includes evidence of successful teaching
4. Current curriculum vita
5. A list of three (3) current references, including mailing address, e-mail, phone number(s) (letters or recommendation may be requested after initial review)
6. Academic transcripts (copies of unofficial transcripts are acceptable; however, original official transcripts will be required prior to employment).

Please do not include any self-identifying photos they will be redacted. PLEASE REDACT REFERENCES TO SOCIAL SECURITY NUMBERS AND BIRTH DATE ON TRANSCRIPT COPIES. Copies of diplomas will NOT be accepted. Documents issued from an institution outside the United States of America require a course-by-course analysis with an equivalency statement from an agency having membership with the National Association of Credential Evaluation Services, Inc., verifying the degree equivalency to that of an accredited institution within the USA. Expense of the evaluation shall be borne by the applicant.

All requested documents/information become the property of the University. All minimum qualifications must be met by the closing date. Incomplete applications will not be considered. Failure to submit all required documents and reference information shall deem an application to be incomplete.

Note: If you have not applied for a position before using NeoGov, you will need to create an account.

Inquiries: Dr. Katherine Young, youngkat@hawaii.edu

EEO, Clery Act, ADA

The University of Hawai'i is an Equal Opportunity Institution and is committed to a policy of nondiscrimination in employment, including on the basis of veteran and disability status. For more information, visit: <https://www.hawaii.edu/offices/eoo/policies/>

Employment is contingent on satisfying employment eligibility verification requirements of the Immigration Reform and Control Act of 1986; reference checks of previous employers; and for certain positions, criminal history record checks.

In accordance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, annual campus crime statistics for the University of Hawai'i may be viewed at: <https://www.hawaii.edu/titleix/help/campus-security/>, or a paper copy may be obtained upon request from the respective UH Campus Security or Administrative Services Office.

Accommodation Request: The University of Hawai'i complies with the provisions of the Americans with Disabilities Act (ADA). Applicants requiring a reasonable accommodation for any part of the application and hiring process should contact the EEO coordinator directly. Determination on requests for reasonable accommodation will be made on a case-by-case basis. For further information, please refer to the following link: <https://www.hawaii.edu/offices/eoo/accommodation-request/>

Employer

University of Hawaii

Department

University of Hawai'i at Hilo

Address

200 W. Kawili Street

Hilo, Hawaii, 96720

Website

<http://workatuh.hawaii.edu>