

P R E A M B L E

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This organization shall be known as the Association of College Police Training Officials.

1. To associate persons engaged by accepted universities and colleges to supervise professional police training programs leading to a university or college degree.
2. To promote the internal security of the United States by the professional preparation of men for police service.
3. To foster the expansion of professional police training at the university and college level.
4. To keep abreast of advances in the allied arts and sciences and to cooperate with other professions in research and publication.
5. To sponsor and encourage research and scientific inquiry and to disseminate knowledge so acquired to the police profession through the medium of professional conferences, publication of books, papers, and periodicals, and through other avenues of dissemination.
6. To direct the full power of the association toward the elevation of the ethical standards of the police service.
7. To elevate the personnel standards of the profession and to inspire police officers with a professional pride in their work.
8. To establish in the public mind the benefit and necessity of professional training for police service as sound public policy.
9. To reduce crime and aid society through promoting the application of the accepted scientific practices and techniques to police organization and administration.

# C O N S T I T U T I O N

## MEMBERSHIP

Section 1. The active membership of this organization shall consist of persons at present engaged by accepted universities and colleges in a supervisory capacity for the administration of a professional police training program. The Executive Committee shall pass on the qualifications of any applicant by unanimous vote of the members.

## HONORARY MEMBERS

Section 1. Honorary membership shall be limited to persons of outstanding professional achievement in the police field. Election shall be only by unanimous vote of the Executive Committee.

## INITIATION FEES AND DUES

Section 1. The initiation fee of active members shall be five dollars and the annual dues five dollars. The initiation fee and the dues for the first year shall accompany all applications for membership. The full amount shall be returned to the applicant in the event the applicant is rejected.

Section 2. No member or applicant for membership shall be excused from the payment of initiation fees and dues except honorary members. The President Emeritus shall hold a life paid membership.

Section 3. Membership dues shall be payable in advance prior to January 31 of each year. The Executive Committee shall determine action to be taken on non-payment of dues.

## OFFICERS

Section 1. There shall be elected annually a President, Vice-President, and Secretary-Treasurer to hold office until their successors are duly elected and qualified.

Section 2. The Secretary-Treasurer shall be required to furnish bond satisfactory to the Executive Committee for not less than one thousand dollars, annual premium for which shall be paid out of the treasury of the association.

Section 3. Only active members in good standing shall be eligible to the elective offices of the association, or to vote.

#### COMMITTEES

Section 1. The Executive Committee shall consist of the President Emeritus, Chairman; President, Vice-President, vice-chairman; the immediate past president and one other active member of the association, to be elected by the membership of the chapter. The Secretary-Treasurer of the association shall serve as Secretary for the committee.

1. The Executive Committee shall be the policy forming body of the association.
2. The Executive Committee shall determine the date of the annual meeting of the association.
3. The Executive Committee shall pass on all applications for membership in the association.
4. The Executive Committee and the President shall outline the program for the annual meetings of the association, and with the President, shall control the policies of the association during its recesses.
5. The Executive Committee shall fill all offices vacated between regular meetings.
6. The Executive Committee shall prepare a budget at each regular annual meeting for the coming year and present the same to the association in regular meeting for final adoption.

Section 2. FINANCE. The President shall appoint a committee of three members on Finance who shall examine all the financial accounts of the association annually, or when more frequently ordered by the Executive Committee, and report thereon at the annual meetings or at such other times as the Executive Committee may designate. The Finance Committee shall make a preliminary report in writing to the Executive Committee 30 days before each regular meeting including their recommendation.

Section 3. The President shall appoint a Standing Publicity Committee consisting of three active members of the Association, in addition to the Editor, who shall be Chairman of the Committee. It shall be the responsibility of the Committee to promote the publication of articles of interest and to secure beneficial publicity for the association.

#### DUTIES OF OFFICERS

Section 1. The President shall preside at all meetings of the association. He will carefully supervise the affairs of the association and labor for its usefulness and efficiency. He will appoint all standing and special committees unless otherwise provided for and will fill all vacancies among the committees during vacation recesses of the association.

Section 2. The Vice-President shall act as the presiding officer of the association during the absence of the President.

Section 3. The Secretary-Treasurer shall keep the records and minutes of the association, receive all money due the association, and render an account of its disbursement. He will draw all warrants and with the President sign the same for the expenses of the association when directed by the President. The Secretary-Treasurer shall, following each meeting of the association, compile in accurate form the minutes and proceedings of said meeting and forward a copy to each member of the association as soon after adjournment as possible.

Section 4. The Editor shall receive all articles and items of interest to members intended for publication, edit them when necessary, and forward to such publication or publications as may have been designated for the purpose. As Chairman of the Publicity Committee, he shall in collaboration with the President, secure such other beneficial publicity for the association as may be in his power.

Section 5. The Sergeant-at-Arms shall assist the President in preserving order and perform such other duties as the President may direct.

#### ANNUAL MEETING

Section 1. The meetings of this association shall be held annually at a time and place designated on the last day of each annual meeting or by a unanimous vote of the Executive Committee. Supplementary conferences of the various committees may be called at the discretion of the President. Special meetings of the association may be called by the President if approved by three-fourths of the Executive Committee.

Section 2. The place of meeting shall be determined by the majority vote of the members present and voting.

#### BY - LAWS

##### ELECTIONS

Section 1. The election of officers shall take place during the annual meeting each year.

Section 2. The election shall be by ballot; and if more than one candidate be nominated, the majority of all votes cast shall be necessary to elect any one to office.

Section 3. All officers shall hold office until their successors have been duly elected and qualified.

##### RULES OF ORDER

Section 1. Roberts' Rules of Order shall govern this association except as otherwise designated.