

## ASC EXECUTIVE BOARD MEETING MINUTES

Tuesday, November 13, 2018  
Atlanta Marriott Marquis Hotel

The meeting was called to order by ASC President Karen Heimer at 3:00 pm.

Those in attendance: Lynn Addington, Gaylene Armstrong, Elsa Chen, Meda Chesney-Lind, Christina DeJong, Laura Dugan, Bonnie Fisher, Karen Heimer, Brian Johnson, Delores Jones-Brown, Charis Kubrin, Aaron Kupchik, Vera Lopez, Cynthia Lum, Jim Lynch, Ineke Marshall, Jody Miller, Claire Renzetti, Sally Simpson, Maria Velez, Pam Wilcox, and Chris Eskridge (Recorder).

1. The Board voted to approve the following adjustment to the Mentor Award narrative:  
  

*“Letters of nomination (including statements in support of the nominations), the nominee’s portfolio, and all other supporting materials should be submitted to the Mentor Award Committee Chair in electronic form by June 1.”*
2. The Board voted to approve the amended Committee Composition rules (See below).
3. The Board affirmed the plan to set up a meeting each year at the Annual Meetings between the President-Elect and ASC division representatives.
4. The Board appointed an Ad Hoc Committee on Annual Meeting Misconduct. The Committee is to coordinate with the Ethics Committee in examining ASC Annual Meeting misconduct issues, and will prepare a progress report in time for the Spring Board Meeting. Committee membership will consist of Elsa as Chair, Bonnie, Delores and Meda.
5. The Board instructed the Oral History leadership to add Delores Jones-Brown to their Board of Advisors and to enhance their efforts to diversify the pool of those interviewed. Future funding of the Oral History project depends upon a diversification of those being interviewed.
6. The Board voted to move our investment portfolio back into a conservative, more stable, low risk/low volatility mode (ie., mutual bond funds, index funds), and to utilize the broker model rather than the current investment management model.

7. The Board approved the following longitudinal staggered membership and registration fee increases. These figures are for regular members, not for students or for retired members whose rates would remain the same.

Membership dues:	Meeting registration fees:
2019 – increase by \$10	2020 – increase by \$25
2021 – increase by \$10	2026 – increase by \$25
2023 – increase by \$10	
2025 – increase by \$10	
2027 – increase by \$10	

8. The Board voted to establish an annual workshop/session involving the three current and the three immediate past Peterson Fellowship recipients. This workshop will conceptually take two time-slots and will focus on academic success and career planning. ASC will cover travel costs to the meetings and up to \$500 in hotel costs for each of the up to six Peterson Fellowship recipients who participate in this event. A Chair of the Peterson Fellowship Workshop will be appointed each year to coordinate this effort and will structurally be part of the Program Committee.
9. The Board voted to establish a Development Committee. This Committee will initially be tasked with developing a structure and a plan that is rational, coherent, and in line with IRS standards. Once a structure and a plan is in place, the Committee's ongoing charge will be to explore various donation options (with a focus on student scholarships and awards), identify potential donors, and work with them (in conjunction with the ASC office) to make financial contributions to ASC. This will be a six members committee, with staggered 3 year terms to provide some needed continuity to this committee. The Executive Director is to be an additional ex-officio member of the committee.
10. The Board voted to establish a 4<sup>th</sup> membership tier - those with an income in excess of \$150,000. The new proposed breakdown will be as follows:

*Tier 1 - \$75,000 or less*  
*Tier 2 - \$75,001 to \$125,000*  
*Tier 3 - \$125,001 to \$150,000*  
*Tier 4 - \$150,001+*

12. The Board voted to approve the following statement as an official position of the Board. This statement is to be placed on the ASC policy page and other strategic locations on the ASC webpage.

*“The purpose of evidence-based policy is to promote effective crime prevention and control practices that enhance safety and health in society using empirically supported principles of justice, legitimacy, fairness and equity in justice processes, interventions, and practices.”*

ASC Board Meeting  
Agenda to Date  
3:00 – 7:00 pm, November 13, 2018  
Atlanta Marriott, M102  
(Dinner at Truva\* at 7:30 pm)

1. President's greeting
2. Atlanta meeting report
3. Executive Director and Treasurer's Reports
4. Submitted Reports:
  - a. Ad Hoc Committee Composition Rules
  - b. COSSA
  - c. DPCC
  - d. DWC recommendations
  - e. Ethics Committee
  - f. Finance Committee
  - g. IACP Liaison
  - h. Oral History Project
  - i. Policy Committee
  - j. Student Affairs Committee
  - k. United Nations Liaison
5. New Business:
  - a. Child Care
  - b. Request for a sponsored study on sexual harassment at ASC meetings
  - c. Peterson Fellows and mentoring proposal
6. Thanks to the Board Members who are completing their terms (Jim, Christina, Charis, Delores, Ineke)
7. Future Meetings of the ASC Board:
  - a. Saturday, November 17, 12:00 - 5:00 pm; M102
  - b. Friday and Saturday, April 26 - 27, 2019; San Francisco Marriott

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\*Truva

60 Andrew Young Intl. Blvd NE  
(200 yards south of the hotel)

## ASC Committee Composition Rules

All committees are appointed by the President and approved by the Board, with the exception of the Executive Committee which per the ASC Constitution, consists of the Past, Current, and Elected President, the current Vice President, and the Executive Director.

Award Committees – The following rules apply to all award committees:

1. All award committees will be constituted with at least six members.
2. Award committee chairs need to have been a member of the said committee the year before they serve as the chair.
3. One member of each award committee must have been a recipient of the award being given, with the exception of the Fellows committee, which must have at least two ASC Fellows on the committee.
4. All award Committees need to include at least one non-recipient of the award.
5. Student members may not serve on any award committee, with the exception of the Teaching Award Committee on which up to one student may serve.

Standing Committees with single-year terms (currently the Collaborative Research Initiatives, Constitution and Bylaws, Local Arrangements, Mentoring, Nominations, Program Committee Chairs, Social Media, Student Affairs, Teaching; and Workshop committees) – The following rules apply:

1. The Chair of each of the standing committees mentioned in this section must have been a member of the previous year's committee, with the exception of the Local Arrangements, Workshop, and Program Committee Chairs.
2. The Local Arrangements Committee will consist of up to two members, selected by the President, who serve one year terms.
3. The President will appoint up to two Program Committee co-chairs. The Program Committee will also include the chair of the Policy Committee (to lead the formation of the Presidential Policy Panels), the Chair of the Ethics Committee (to lead the formation of ethics-related panels), the Chair of the Student Affairs Committee (who will lead the Professional Development/Student Meets Scholar panels), and a member of the Diversity and Inclusion Committee.

Standing Committees with multi-year terms (currently the Crime and Justice Research Alliance, Development, Diversity and Inclusion, Ethics, Finance, Membership, and Policy committees) - The following rules apply:

1. The Crime and Justice Research Alliance will consist of four representatives from ASC. Depending on the year, the President will appoint one or two individuals to the Crime and Justice Research Alliance for three year terms, one of whom may be the Chair (the ASC exchanges Chair duties with ACJS every three years). The CJRA must include at least one member of the Diversity and Inclusion Committee and at least one member of the Policy Committee.
2. The Development Committee will consist of six members who serve three year terms, with two members rotating out each year. The Executive Director will serve as an additional, ex-officio member of the Committee.
3. The Diversity and Inclusion Committee will consist of six members who serve three-year terms, with two members rotating out each year. One member of this committee will serve on the Program Committee, and one member will serve on CJRA.
4. The Ethics Committee will consist of six members who serve three year terms, with two members rotating out each year. One member of this committee will serve on the Program Committee.
5. The Finance Committee will consist of the President (who serves as Chair), the President Elect, the Past President, the Treasurer, and one Executive Counselor of the ASC Executive Board. The Executive Counselor will serve a term of two years, which must be the second and third year of the Counselor's service on the ASC Executive Board.
6. The Membership Committee will consist of six members who serve three year terms, with two members rotating out each year.
7. The Policy Committee will consist of eight members. Six members will be appointed to serve three year terms, with two members rotating out each year. The current President and the Editor of *Criminology and Public Policy* will also be ex officio members of this committee. If there is more than one editor of the journal, one representative will be chosen by the editors. One member of this committee shall serve as the COSSA Liaison, one member will serve on CJRA, and the Chair shall serve on the Program Committee.
8. The Publications Committee will consist of nine members, the chair which must be the Vice-President. The other members will serve two year terms, with two members (one being the Vice-President Elect) rotating out each year. Ex-officio members of this committee will include the editors of

*Criminology, Criminology and Public Policy, and The Criminologist.* If there are multiple editors (ie., co-editors) for a single journal, the co-editors should choose one co-editor to represent the journal on this committee.

One or two members of the CJRA need to be appointed each year, and two members of the Diversity and Inclusion, Ethics, Membership, Policy, and Publications Committees will need to be appointed each year. An Executive Counselor will need to be appointed to the Finance Committee every other year.

Liaisons will be appointed to AAAS, COSSA, IACP, the United Nations Office of Drugs and Crime and other entities as occasion requires, with the approval of the Executive Board as per all committee appointments. The following rules apply:

1. The term for Liaisons will be three years. Liaisons may be reappointed and serve multiple terms.
2. The COSSA liaison shall be a member of the Policy Committee.
3. The IACP liaison shall be appointed with the advice of the Division of Policing.
4. The United Nations Liaisons shall be appointed with the advice of the Division of International Criminology.

Ad Hoc Committees will be appointed by the Board as needed, with committee composition and terms appropriate to the task.