



THE AMERICAN SOCIETY OF CRIMINOLOGY

MINUTES - EXECUTIVE BOARD MEETING
Sunday, November 2, 1975
Toronto, Canada

ATTENDANCE:

| | | |
|----------------------|-------------------|------------------|
| Harry E. Allen | Robert F. Meier | Nicholas Kittrie |
| Donal E.J. MacNamara | Duncan Chappell | William Amos |
| Paul Friday | William Parsonage | Walter Reckless |
| John P. Conrad | James Incinardi | June Morrison |
| Edward Sagarin | Gilbert Geis | H.H.A. Cooper |
| Elmer Johnson | Ronald Huff | Charles Newman |
| Terence Thornberry | Alvin Cohn | Barbara Price |
| Ronald Akers | Joseph Scott | |
| Bruno Cormier | Edith Flynn | |

* * * * *

President Geis opened the meeting at 8:00 p.m.

Ronald Huff and Robert Meier will be the Program Chairs--James Incinardi, Duncan Chappell, and William Parsonage will be Executive Counselors by appointment. Geis asked if Kittrie, as an outgoing President, would chair the 1976 Nominations Committee, and the committee will be comprised of ex-presidents.

Trebach was asked about proceedings. All papers will go to Trebach and the Publications Committee will work with him to make determinations as to which are to be published by the Society.

Geis announced the following appointments: the Awards Committee will be chaired by Daniel Katkin, and Richard Moran will be a member. The Student Awards Committee will be chaired by John Gruber of Chapman College. He said other appointments will be made soon, and that the Board would be informed.

Future Executive Board Meetings: Geis said that because crossing the country will be a problem, he plans to have fewer meetings but of longer duration. Two meetings will be planned for the year; San Diego will be the site of the first meeting (February 12-14, 1976). The second meeting will be a month or so before the Annual Meeting, and will probably be held in the East.

Sagarin said the Board should endorse the Nominations Committee's recommendations and, as a result, this committee should have its slate ready for the February meeting.

MEMBER

William H. Kittrie
American University Law School
1200 Wisconsin Avenue, N.W.
Washington, D.C. 20007

MEMBER-ELECT

Robert Geis
Department of Social Ecology
University of California at Irvine
Irvine, CA. 92664

PRESIDENTS

Paul Friday
Department of Sociology
Eastern Michigan University
Ypsilanti, MI 48001

Terence P. Thornberry
Center for Studies in Criminology
and Criminal Law
Locus 3 Walk
University of Pennsylvania
Philadelphia, PA. 19174

SECRETARY

Barbara R. Price
Human Development Building
Pennsylvania State University
University Park, PA. 16802

Harry E. Allen
Ohio State University
Kinnear Road, Suite 214
Columbus, OH 43212

EDITOR - CRIMINOLOGY

Charles L. Newman
Human Development Building
Pennsylvania State University
University Park, PA. 16802

MEMBER CHAIRMAN - 1975

Richard S. Trebach
Center for the Administration
of Justice
American University
Washington, D.C. 20016

PRESIDENTS

| | |
|----------------------|------|
| Edward Sagarin | 1974 |
| Paul Friday | 1973 |
| Charles L. Newman | 1972 |
| John Olmitz | 1971 |
| John Morris | 1970 |
| John M. Cormier | 1969 |
| Edward O.W. Mueller | 1968 |
| Richard E. Wolfgang | 1967 |
| Walter C. Reckless | 1966 |
| Donal E.J. MacNamara | 1965 |

Geis moved that approval from the Board for the counselors and others which he wishes to appoint be given. It was seconded. Approval of the nominated people was unanimous. These are:

For Counselor: Duncan Chappell, William Parsonage, James Incinardi

Awards: Daniel Katkin and Richard Moran

Nominations: Nicholas Kittrie

Student Awards: John Gruber

The Board also gave its endorsement of former ex-presidents to comprise the Nominations Committee. Geis asked if it was correct that the Constitution required the Executive Board to meet twice during the year. Price said yes, it was so.

Treasurer's Report: The 1973 fiscal year report shows a gain of \$41.38 (see Appendix 1). The 1974 fiscal year shows a net worth of \$18,236.49 (see Appendix 2). The estimated 1976 budget shows current assets, anticipated income and (1,801 members as of November 1, 1975) estimated expenditures of \$56,330.00--leaving an estimated balance of \$13,486.49.

Questions and discussion of the Treasurer's Report followed. Concerns centered on Annual Meeting expenditures and interest in the net gain or loss from the conference.

Cohn suggested a fiscal year ending in August so that conference expenses be fully contained within a year. A motion was made that September 1 to August 31 be designated the fiscal year. Sagarin said the final Board meeting at the Annual Meeting is an excellent time for review of budget. Motion that the fiscal year run through the end of August was seconded. At the Annual Meeting the Treasurer will give an accounting of up-to-the-minute fiscal status as has been the custom. The motion carried with one opposed. Since there were no further questions on the Treasurer's Report, discussion began on the 1976 Estimated Budget. The major item questioned was \$14,400 for an executive officer. Cohn said we need a time study in order to determine the work load and peak times of society efforts. Geis said he disagrees that this estimated budget represents a major decision and large expenditure proportionate to estimated cash on hand. Sagarin suggested the decision be referred to a small committee chaired by Geis and reviewed in February. Friday said we should follow Cohn's recommendation and find out what the appropriate responsibilities are. Cohn moved that the proposed budget be amended and that administration and secretarial expenses be allocated and not to exceed \$12,000 in the fiscal year, exclusive of travel, telephone, and postage, and supervised by the President and Treasurer and one other designated person. Conrad seconded the motion. Cooper said that when we asked Allen to look into the budgeting of an executive officer, we may have been overambitious. Now we seem to have considerable amount of our disposable cash tied up. A more modest endeavor such as paid secretarial assistance might be better. Kittire said our membership is very high as of today, but we have no assurance that it will stay

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at this level. Why not call this person an administrative assistant to the executive board? Kittrie suggested we allocate \$8,000 rather than \$12,000 for this position. Allen said 86% of the members are in good standing--that is, they have paid their dues. While it is hard to project retention rate, we do have \$14,500 on hand now in certificates of deposit. Allen asked, which do you want, a secretary or an executive officer? It is the opinion of the Treasurer that we can afford a paid executive.

Newman said we do not need a paid administrative officer, but rather we need a full-time secretary. Sagarin amended Cohn's movement so that the matters discussed in Cohn's motion be regarded as recommendations to a committee of four--The President, President Elect, Vice President and Treasurer.

Amos said he was concerned about having a conference manager, sustained membership, and some permanence to the paid executive. Geis said he feels that the Board should hire an administrative assistant at Ohio State at \$12,000, making Conrad, Dinitz and Allen responsible for hiring and overseeing this new officer. Geis said we should vote the executive position and then re-evaluate the other line items. Kittrie said we have several major activities--Journal, Treasurer, and Program Chair. Allen read his memo to the Board justifying the paid administrative. Johnson asked if the President and Treasurer could hire someone for \$12,000 maximum and find out experimentally how much can be accomplished. The motion by Cohn was voted on and failed. Akers moved that an executive officer position be established and be appointed and supervised by Dinitz, Conrad, and Allen. Newman moved that "membership drive" and "newsletter help" (\$200) be deleted from the proposed budget based on the approval of a paid executive officer. Newman moved that the \$5,000 be reduced to \$3,000. The motion passed 7-4 votes. MacNamara moved deletion of AAAS expenses. It was seconded. MacNamara said that we have in the past authorized expenses of a member to go to the AAS meeting, but it does not serve our members. The motion passed. A motion was made that conferences and expenses be increased from \$4,280. Sagarin suggested we include in that item telephone conferences. Geis said we have saved about \$5,000 at this point. The motion to increase Conference expenses for the Board carried 12 in favor--3 opposed.

Allen talked about the 1976 Convention expenses item. Allen said, therefore, the budget proposal is changed to \$11,000. Huff said he forsee considerable expenses. Cooper said we should give this item our support. The motion was made and seconded to increase the 1976 Convention expenses to \$11,000. It passed 14 to 0. MacNamara moved that the \$500 deleted from AAAS be allocated to our representative to the International Society of Criminology--Parsonage moved that the money from Miscellaneous be added to this line, and that this allocation be left to the discretion of the President. The estimated 1976 budget was moved for approval, subject to the previous amendments of the Board. Newman moved that the royalties on Criminology be shown as income. The motion carried. Adoption of budget as amended--motion carried 13-0 (see Appendix 4).

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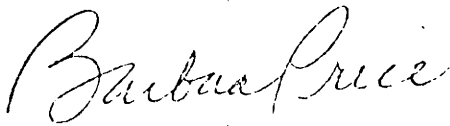
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Site Selection: Geis said we need to make a final decision on the Mid-West for 1978. Thornberry moved that Dallas be made the city for 1978. The motion carried unanimously.

Newsletter: Sagarin said that locating the newsletter with the editors of the Journal is inappropriate. It is better handled by another office. Geis said it could be based with the administrative assistant with the President making contributions. Cohn said we should have a committee to design the format. Cohn, Newman, and Friday were asked to serve on the committee and accepted the assignment.

Meeting adjourned at 10:01 p.m.

Respectfully submitted.

A handwritten signature in cursive script that reads "Barbara Price".

Barbara R. Price, Executive Secretary

APPENDIX 1.

THE AMERICAN SOCIETY OF CRIMINOLOGY

CASH FLOW STATEMENT

November 1, 1973 - October 31, 1974

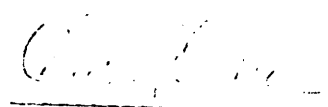
Cash Receipts:*

\$17,378.86

Cash Disbursements:

| | | |
|------------------------------|------------|---------------------|
| Banquets and Meetings | \$5,097.95 | |
| Publications | 6,958.92 | |
| Clerical Services | 581.42 | |
| Treasurer's Travel Expenses | 1,602.47 | |
| Secretarial Services | 991.60 | |
| Awards and Trophies | 703.67 | |
| Telephone | 45.18 | |
| Xerox and Postage | 412.91 | |
| AAAS Representative Expenses | 819.68 | |
| Office Expenses | 43.68 | |
| Refunds: Membership | 80.00 | |
| Total Cash Disbursements | | <u>17,337.48</u> |
| Total Cash Flow | | <u><u>41.38</u></u> |

*The data for this cash flow statement were derived from ledger entries supplied by the previous Treasurer. It is not possible to determine the source of revenue noted under "Receipts", nor have deposit slips, bank records or bank statements, cashed checks, or other financial records been made available at this time.


 Harry E. Allen, Treasurer
 October 31, 1975

APPENDIX 2.

THE AMERICAN SOCIETY OF CRIMINOLOGY

TREASURER'S REPORT

November 1, 1974 - October 31, 1975

Balance Sheet

Current Assets:

| | | |
|--------------------------|------------|--------------------|
| Cash: General Account | \$1,760.77 | |
| Conference Account | 1,975.72 | |
| Certificates of Deposit: | | |
| One year at 6% | 6,000.00 | |
| 90 day at 5 1/2% | 8,500.00 | |
| Total Assets: | | <u>\$18,236.49</u> |

Net Worth:

| | | |
|----------------------------------|-----------|------------------|
| October 31, 1974 | 10,710.85 | |
| Add: Surplus October 31, 1975 | 7,525.64 | |
| Total Net Worth October 31, 1974 | | <u>18,236.49</u> |

Income Statement

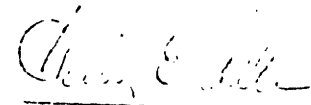
Income:

| | | |
|--------------------------|-------------|------------------|
| 1974 Convention | \$ 5,447.54 | |
| Membership Dues | 20,784.50 | |
| Royalty Income | 1,784.54 | |
| Interest Income | 575.26 | |
| 1975 Convention | 8,850.00 | |
| Membership List Purchase | 100.00 | |
| Total Income: | | <u>37,541.84</u> |

Expenses:

| | | | |
|---------------------------------|----------|--|------------------|
| 1974 Convention Expenses | 6,098.34 | | |
| Conferences and Meetings | 1,118.96 | | |
| 1975 Convention Expenses | 7,659.51 | | |
| Publications | 6,305.13 | | |
| Membership Drive | 4,526.28 | | |
| Office Expenses | 1,271.58 | | |
| Postage | 675.00 | | |
| Telephone and Telegraph | 361.37 | | |
| Travel | 449.39 | | |
| Awards and Trophies | 172.25 | | |
| Intern. Society for Criminology | 39.66 | | |
| Misc. - Bank Charges | 34.49 | | |
| Secretarial | 1,304.24 | | |
| Total Expenses | | | <u>30,016.20</u> |
| Total Added to Surplus | | | <u>7,525.64</u> |

37,541.84
 8,850.00
28,691.84
 22,356.71
6,335.13
 30,016.20
 7,525.64
22,356.71
 7,525.64
6,335.13
1,190.51


 Harry E. Allen
 Treasurer

APPENDIX 3.

3.

THE AMERICAN SOCIETY OF CRIMINOLOGY

ESTIMATED 1976 BUDGET

November 1, 1975 - October 31, 1976

Current Assets:

| | | |
|-------------------------|------------------|--------------------|
| Cash on Hand | \$ 3,736.49 | |
| Certificates of Deposit | <u>14,500.00</u> | |
| Total Assets | | <u>\$18,236.49</u> |

Anticipated Income:

| | | |
|--------------------------------|------------------|--------------------|
| Membership Dues: 2,204 Members | | |
| 1,749 Actives x \$20 | \$34,980.00 | |
| 465 Students x \$10 | 4,650.00 | |
| 1975 Convention Surplus | 1,000.00 | |
| Royalty Income | 2,100.00 | |
| Interest Income | 750.00 | |
| Membership List Purchases | 200.00 | |
| 1976 Convention | <u>10,000.00</u> | 3,500.00 |
| | \$53,680.00 | <u>\$53,680.00</u> |

Total Expendable Resources:

\$71,916.49



Estimated Expenditures:

| | | |
|--------------------------------------|----------------------------------|--------------------|
| 1976 Convention Expenses | 11,000. 9,000.00 part | |
| Conferences, Exec. Board | | |
| 2 3/day Conf.: Travel | 4,250 3,000.00 | 2214 |
| Food/Board | 1,280.00 | 7 |
| CRIMINOLOGY: 2,214 members @ \$7.50 | | 15498 |
| less \$3,500 royalties | 13,105.00 16,605 | 1107 |
| NEWSLETTER: Quarterly, 8pp. x | | 16005 |
| 2,500 copies each, Printing | 1,500.00 | 3500 |
| Postage | 630.00 | 12505 = |
| Temporary Help | 200.00 | |
| Type-Setting/Art Work | 800.00 | |
| Membership Drive | 5,000.00 | 2500 |
| Other Committees | 2,000.00 | 2214 |
| AAAS Representative Expenses | 500.00 | 750 |
| Office Expenses | 2,500.00 | 110600 |
| Postage | 600.00 | 110700 |
| Telephone/Telegraph | 1,000.00 | 15498 |
| Travel for Exec. Officer | 1,000.00 | 1760500 |
| Awards and Trophies | 375.00 | 3500.00 |
| Executive Officer Admin Asst. 12,000 | 14,400.00 | 1310500 |
| Intern. Soc. for Criminology | 40.00 | |
| Miscellaneous | 900.00 | |
| Total Anticipated Expenditures: | <u>\$56,330.00</u> | <u>\$56,330.00</u> |

Estimated Balance: October 31, 1976

\$15,586.49