

REPORT OF THE FIRST MEETING  
of the  
NATIONAL ASSOCIATION OF COLLEGE POLICE TRAINING OFFICIALS  
for the purpose of  
FURTHERING COLLEGE POLICE TRAINING  
and  
STANDARDIZING POLICE TRAINING CURRICULA

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Conducted under the direction of

AUGUST VOLLMER  
Berkeley, California  
December 30, 1941

PERSONNEL OF THE CONFERENCE

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DIRECTOR OF THE CONFERENCE

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AUGUST VOLLMER

Formerly, Chief of Police, Berkeley, California  
Retired, Professor of Police Administration,  
University of California  
Criminologist

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CONFERENCE LEADERS

- Drexel, Robert L. - Chief Investigator, District Attorney's  
Office, San Jose, California
- Leonard, V. A. <sup>nderson</sup> - Professor and Head, Department of Police  
Science and Administration, Washington State  
College
- Pavone, Benjamin W. - Chairman, Peace Officers Training  
Division, San Francisco Junior College
- Schmidt, Willard E. - Director of Police Training, Sacramento,  
Junior College
- Wilson, G. W. <sup>vlando</sup> - Professor of Police Administration and Director  
of the Bureau of Criminology, University of  
California
- Wiltberger, William A. - Director, Police School, San Jose  
State College
- Yee, Frank - Formerly, Director of National Police Academy,  
China

## Morning Session

The first meeting was called to order at 10:15 A.M. December 30, 1941 at August Vollmer's home in Berkeley, California. Several names were suggested for the organization. The title National Association of College Police Training Officials was adopted.

It was suggested that the NACPTO be a separate division within a larger organization to be organized at a later date and to be named -- Academy of Police Science. This, however, was set aside for discussion at a later meeting.

Elections were conducted in order to provide for officers of the Association. The following were elected:

August Vollmer, President Emeritus  
O. W. Wilson, President  
D. W. Pavone, Secretary - Treasurer  
Willard E. Schmidt, First Vice-President  
V. A. Leonard, Second Vice-President  
William A. Wiltberger, Third Vice-President  
Frank Yee, International Vice-President

V. A. Leonard was appointed Chairman of the Committee on Constitution and By-laws and was to prepare the constitutional by-laws for the consideration of the Association in the near future.

The purposes of the Association were suggested as follows:

1. To associate officials engaged in professional police training at the college level;
2. To standardize the various police training curricula;
3. To standardize, in so far as possible, the subject matter of similar courses in the various schools;
4. To keep abreast of recent developments, and to foster research;
5. To disseminate information;
6. To elevate standards of police service; and
7. To stimulate the formation of police training curricula in colleges throughout the nation.

It was motioned and ordered that membership be restricted to all persons actively engaged as officials of college police training curricula.

William A. Wiltberger suggested a three-fold classification of the various curricula, and after a lengthy discussion the following classification was ordered:

	Degree	Degrees	
1. Junior College Curriculum	A.A. and/or	A.S.	
2. State College Curriculum	B.S.	M.S.	
3. University Curriculum	A.B.	M.A.	
	and/or	B.S.	M.S.

President Wilson appointed committees for the preparation of the various curricula as follows:

1. State College Curriculum -- William A. Wiltberger, Chairman  
V. I. Leonard
2. Junior College Curriculum -- Willard E. Schmiat, Chairman  
Benjamin W. Pavone
3. University Curriculum -- O. W. Wilson, Chairman

The meeting recessed for lunch.

#### Afternoon Session

The meeting was called to order and discussion was started on the results of a questionnaire mailed out to members previous to the meeting. The questionnaire consisted of a breakdown of the subject matter of Police Training courses into 25 classifications. Each member was to indicate his allocation of an arbitrary 400 hours of instruction among the various sub-topics. This allocation of hours was to prepare the way for future course preparation and discussion. The results of this discussion are indicated on the next page.

The meeting recessed for dinner.

#### Evening Session

The meeting was called to order and the subject breakdown and allocation of hours was discussed further.  
Conclusion: That until a more positive subject breakdown and classification was completed, it would be difficult to determine the proper allocation of hours. President Wilson reminded the group that the breakdown was not final and merely was to serve as a yardstick for further discussion. The results were significant and useful as a comparative measure of different interpretations.

The next topic of discussion was the matter of course content. It was suggested by August Vollmer that the outline of standard texts be used.

## SUB-TOPIC

## NUMBER OF HOURS

Organization	16	30	18	32			
Planning	20	20	18	9			
Equipment	19	9	14	6		18	
Personnel	21	12	14	4			
Supervision	11	6	6	$\frac{1}{2}$			
Public Relations	11	12	6	1			
Communications	16	9	4	$12\frac{1}{2}$	11	8	12
Records	21	12	10	25	33	27	31
Identification	16	30	22	25	60	29	43
Scientific Crime							
Detection	11	26	15	25		40	33
Criminal Investigation	16	30	32	25		66	64
Vice	13	9	4	$12\frac{1}{2}$		4	5
Patrol	21	30	16	100		66	78
Traffic	21	18	48	25	20	14	21
Juvenile Crime							
Control	21	6	32	25	20	14	10
Criminal Law	13	45	96	50	60	40	70
Crime Scene Searches	19	5	5				5
Other	16						20
Photography	13	10	5	3	30		15
Police Laboratory	16	15	5	3		60	7
First Aid	15	30		$4\frac{1}{2}$	7		8
Water Safety	9			3	10		
Self-defense	15	15	30	3	21		
Gunnery	15	10		3	43	16	10
Other field of laboratory	15	15		3			
Total hours	400	400	400	400	?	400	?

Results:

Topic:

- I Communications -- "Police Communication Systems",  
V. A. Leonard
- II Police Records -- "Police Records Manual", O.W. Wilson
- III Personal Identification -- "Personal Identification",  
Wentworth and Wilder
- IV Criminal Investigation and Scientific Crime Detection --  
"Modern Criminal Investigation", Sodermann and  
O'Connell
- V Vice -- Liquor -- "Toward Liquor Control", Raymond  
B. Fosdick  
Narcotics -- "Manual on Narcotics", Farrell  
"Drug Addicts are Human Beings",  
Henry S. Williams  
Prostitution -- "Prostitution in Europe".  
Abraham Flexner  
Gambling -- No text available
- VI Patrol -- "The Patrol System", Yusai Takahashi  
"Duty manual", New York Police Department
- VII Traffic Control -- Engineering -- "Traffic Engineering",  
Maxwell Halsey  
"Traffic Engineers handbook",  
Hammond and Sorenson  
Education -- "Safety Education", National Safety  
Council  
Enforcement -- "Accident Investigation Manual",  
IACP
- VIII Juvenile Crime Control -- "Preventing Crime", Sheldon and  
Eleanor Glueck
- IX Criminal Law -- "Manual for Police Officers", Puttkammer  
"Treatise on Criminal Law and Procedure",  
Wigmore  
"Model Law of Arrest", Journal of  
Criminal Law and Criminology  
"Criminal Law Manual", A. M. Kidd
- X Criminal Investigation -- "Crime Is a Business", MacDonald  
"Criminal Investigation", Sodermann and  
O'Connell  
"Criminal Investigation", Gross  
"Criminal Investigation", Fricke

- XI Photography -- "Photography in Law Enforcement",  
Eastman
- XII Self Defense -- "La Savate"  
"Wrestling Fundamentals", H. A. Stone  
"Judo", Kuwashima and Welch
- XIII Introduction
- a) Purpose of Police  
"Police Administration", Fuld  
"American Police Systems", Fosdick
- b) Problems  
"Police and Modern Society", Vollmer  
"Uniform Crime Reports", FBI  
"Judicial Criminal Statistics", U. S.  
Department of Commerce, Bureau of Census  
"Prisons and Reformatories", U. S. Depart-  
ment of Commerce, Bureau of Census  
"Annual Reports", Berkeley Police Dep't.  
"Annual Reports", New York Police Dep't.  
"Annual Reports", Honolulu, Los Angeles, etc.  
"Yearbook of Michigan State Police"  
Oscar G. Olander, Commissioner East Lansing,  
Michigan  
"Syndicated Crime", Herbert Wilson  
"Autobiography of Lincoln Stephens"  
"Politics and Criminal Prosecution",  
Raymond Moley  
"Policemen and the Public", Woods  
Wickersham Reports  
"Our Criminal Courts", Raymond Moley  
"Designs in Scarlet", Courtney Riley  
Cooper
- c) History  
"History of English Police", Lee  
"American Police Systems", Fosdick  
"European Police Systems", Fosdick
- d) Miscellaneous  
"Crime Control by the National Govern-  
ment", Millsbaugh  
"Rural Crime Control", Bruce Smith  
"Scotland Yard", Moiland  
"Municipal Police Administration in  
Texas", Cooper

- XIV Organization -- "Papers on the Science of Administration",  
Luther Gulick  
"Municipal Police Administration",  
Institute for Training in Municipal  
Administration  
"Annual Reports of Police Departments",  
Police Re-organization Plans, Pasadena,  
San Antonio
- XV Planning -- "Military Intelligence", Sweeney  
"Basic Infantry Manual", R.O.T.C.  
"Municipal Police Training", Chapter in  
ITMA (Institute for Training in Municipal  
Administration"
- XVI Police Administration -- Chapter in ITMA  
"Chicago Police Problems", Citizens Committee  
"Police Administration in Boston",  
Leonard V. Harrison  
"History of Secret Service", Rowan  
"Springfield Police Survey", Bruce Smith,  
Institute for Public Administration  
"Municipal Administration", Pfiffner  
"Baltimore Police Survey", Bruce Smith  
Institute for Public Administration, N. Y.  
Chapter on Meeting Intermittent Needs, IN  
O. W. Wilson's Records Manual
- XVII Equipment -- Chapter in ITMA  
Annual Reports, Police Departments
- XVIII Personnel -- "Personnel Administration", Leonard White  
Chapter on Personnel, ITMA  
"Personnel Administration", ITMA
- XIX Public Relations -- "Articles on Public Relations",  
Woolpert, Published by International  
City Managers Ass'n, 1313 East 60th  
Street, Chicago
- XX Leadership and Supervision -- "Psychology of Leadership",  
Donald Laird  
"Organization and Management of a Business  
Enterprise", Fernstrom, K. D. and Associates,  
Harper, 1935

Motion was made by William A. Wiltberger that each member of the Association should notify the secretary of new books, contacts, mimeographed material, etc. that would be of interest to the group. (The secretary will be pleased to furnish additional information concerning the publisher, etc. of the above references).



## JOURNALS

- "Police Journal" -- London
- "Police Journal" -- New York
- "Journal of Criminal Law and Criminology" -- Northwestern University Press
- "Pacific Coast International Association of Law Enforcement officers" -- cf. Secretary Walker
- "San Francisco Police Journal"
- "Yearbook of the International Association of Chiefs of Police"
- "Peace Officers Association of California"--Secretary, James T. Drew

Chief Vollmer suggested that O. W. Wilson and William A. Wiltberger prepare an outline on "Patrol" for the use of the Association.

Chief Vollmer called attention to the following two publications as excellent references:

"Cincinnati Police Beat Survey" -- Published by American Public Welfare Association  
850 East 58th St., Dep't. of Public Safety,  
Cincinnati

"Definition of Police Beats" -- WPA Technical Series, Public Administration Circular No. 2,  
August 28, 1937, WPA, Division of Women's and Professional Projects, Washington, D.C.

V. A. Leonard requested that the next meeting be held at Pullman, Washington. The request was prompted by a very cordial welcome extended to the Association, by letter, by the President of Washington State College. Vollmer moved that the next meeting be held at Pullman, Washington in acceptance to the invitation. The motion was seconded and unanimously carried. The date was to be determined in the near future.

The meeting adjourned at 1:00 A.M., December 31, 1941.

B. W. Pavone

Secretary - Treasurer