

## ASC EXECUTIVE BOARD MEETING MINUTES

July 21, 2025, 2:00-3:55pm  
Virtual (Zoom) Meeting

In attendance: President Katheryn Russell-Brown; President-Elect Natasha Frost; Past President Valerie Jenness; Vice President Ojmarrh Mitchell; Executive Counselors Callie Burt, Jennifer Cobbina-Dungy, Stephanie DiPietro, Marisa Omori, Andres Rengifo, Chris Sullivan, and Min Xie; Interim Executive Director Sheena Case; Interim Executive Secretary Megan Denver (recorder). ASC Senior Accountant Nicole Coldiron joined for part of the meeting.

[Absent: Vice President-Elect Anthony Peguero; Executive Counselors Henrika McCoy and Ebony Ruhland; Treasurer Bonnie Fisher.]

1. The President welcomed the Board and thanked them for their ongoing attendance and engagement.
2. **Motion:** To approve meeting minutes [4/30, 6/4, and 6/24] as edited. Motion unanimously approved.
3. The President thanked the Board and acknowledged the Long-Range Planning Committee (LRPC) members and ASC staff for joining recent meetings to interview two consulting firm candidates. She gave a nod to the LRPC for bringing in two strong and different candidates.
  - a. The Board discussed the resources and strengths of both candidates and considered which firm would best address ASC needs. Several board members noted that both were strong candidates.
  - b. The Board voted to select Nancy Kidd's consulting firm for ASC's transition process.
4. The Board discussed the International Outreach Committee's travel fund for international participants, which is now open and receiving applications. The committee will meet next month to review submissions.
5. The Board also discussed a new ad hoc committee designed to map associations and links to international groups. It is unclear how much of the ASC's prior network is formal or informal, but the committee could review other organizations' practices and prepare a report for the fall meeting. The Board also discussed how this could become a standing committee in the future to establish bonds with the international community. The ad hoc committee will consist of: Andres Rengifo (co-chair), Rosemary Barberet (co-chair), Natasha Frost, Kwan-Lamar Blount, and Sheena Case.
  - a. Executive Counselor Sullivan also noted that the *Journal of Research in Crime & Delinquency (JRCD)* editorial board meeting last November included a discussion about international outreach and encouraging international submissions. *JRCD* is considering a webinar with journal editors and international scholars to open up scholarly dialogue. The committee could take on this initiative if interested.
6. **Motion:** To approve the [International Outreach Committee's] charge. Motion unanimously approved.

7. Executive Counselor Cobbina-Dungy provided an overview of the Annual Meeting Quality Control Report. This committee was previously tasked with providing recommendations for future conference presentations.
  - a. The Board discussed the Quality Control Report's recommendations and decided on a graduated approach to adopting changes. The Board plans to begin enforcing the longstanding rule that authors are only allowed to have one first-authored submission each year and that presenters need to inform ASC if they are unable to attend the meeting. This messaging will first occur through relevant ASC annual conference emails and the *Criminologist* newsletter.
8. *[HR confidential content: notes redacted.]*
9. The President asked to extend the meeting length to address a few remaining agenda items.
10. Nicole Coldiron noted that credit card fees have posed a sizable cost to the organization and reviewed a proposal to consider a 3% surcharge for the use of credit cards for ASC member purchases. ASC will still accept checks (and cash at the meeting), and there is not a proposed charge for debit cards. The membership would receive several weeks notice.
11. **Motion:** To add a 3% surcharge fee for credit cards for ASC purchases on all transactions totaling \$75 or more. The motion was approved.
12. The meeting was adjourned.

## **Agenda**

1. Board reviews meeting minutes for approval (KRB)
2. ASC Consultant vote (KRB)
3. International Outreach Committee (approval of committee members and charge) (Andres Rengifo)
4. Annual Meeting quality control (Jennifer Cobbina-Dungy)
5. *[HR confidential content: notes redacted.]*
6. Consideration of 3% charge for ASC/membership/use of credit card (Nicole Coldiron)