

To: Executive Board  
From: Bonnie Fisher and Chris Eskridge  
Date: April 3, 2023  
Re: Treasurer and Executive Director's Report

This has been a period of high activity, as usual. Our 2022 financial records have been completed and tax forms are currently being prepared, we are continuing to refine the annual meeting app, working on meeting logistics, and dealing with the normal flow of business.

Our report, with a particular focus on the financial state of affairs:

1. Financial State of the Organization:

A. We have engaged in the normal flow of business; invoicing, collecting, paying our bills, maintaining the books, etc. These functions are being carried out accurately and with dispatch.

B. The following financial reports are attached:

1. Balance Sheet 2022: We had just over \$4 million in assets at the end of 2022. Just over \$3.5 million was retained balance equity (our net worth).

2. Profit and Loss 2022: We saw a \$440,000 loss for the year, but that does require some explanation. Of that, \$500,000 was an investment loss, a paper loss so to speak. Operationally, we experienced a positive return of just under \$65,000. With the positive cash-flow, we had no problem making our payroll and paying our bills.

2. Membership - We ended 2022 with 3,109 members from 47 countries. Roughly 10.5% (n=327) of our membership was not U.S.-based, and 30% (n=929) were students. Membership was up 4% from 2021. As of April 1, 2023 we had 2,889 members in total consisting of 1,982 regular members (69%), and 907 student members (31%).

3. Divisions - The Divisions are all doing well. All are on the positive side of the ledger financially, and have solid membership figures. As of the first week of April, 1,457 of our members (roughly 50%) were members of at least one division. The aggregate division membership count was 2,931. Division chairs have access to their respective divisions' current financial records and membership counts.

4. Philadelphia Meeting Report – The Philadelphia Marriott is a tremendous property. We have plenty of meeting space, and plenty of sleeping rooms. The proverbial question is how many people will attend the meetings. We are happy to report that we had 3,053 March submissions per the standard session Call for Papers. This compares closely with to the number of March submissions we had at the last Philly meeting (3,146 in 2017). FYI, we had 2,623 March submissions for the meetings in Atlanta last year. We will have a better feel for projected meeting attendance of course after the poster/roundtable/lightning session deadline passes in mid-May.

5. Committees, Divisions, Liaisons and Editors – The ASC staff has stayed in touch with committee and division chairs, as well as liaisons and editors, communicating with them regarding a number of issues, as usual. Within our organization, there are currently 19 divisions, 30 committees, 10 journals, an annually published handbook, an organizational newsletter and webpage, numerous division newsletters and webpages, and liaisons to four external organizations (AAAS, COSSA, Oral History Project, UNODC).

6. Mid-Year 2023 Budget Review – While there will be decisions made at the upcoming Board Meeting that will impact the proposed budget, we have prepared a tentative proposed revised 2023 budget (below), based on an examination of last year’s expenses and income, and somewhat speculative anticipated income and expenses for the rest of this year. Note that the bottom-line (\$1,294,000) is \$35,000 less than was approved by the Board in November (\$1,329,000).

7. Webpage Update – Last year, we had 541,459 visits on our webpage from 180 countries (no hits from Greenland, Tajikistan, Tibet, and a dozen or so countries in Africa). We have also had over 100 attempts to hack our website (the largest number from Germany by the way), and all have been stopped to date. We of course, have a company that we work with to deal with cyber-attacks, and utilize the WordFense software in that effort. In all this, kudos to Kelly Vance. The Board tasked her to update the webpage in every context a year or so ago, and she has done just that.